



Coronavirus Resources

*****IMPORTANT:** Executive Order [202.8](#), signed by Gov. Cuomo, which implements the 'NYS on Pause' plan to require all non-essential businesses to close and require work from home, went into effect March 22nd at 8PM and was extended to May 28th at 11:59PM - per Gov. Cuomo's Executive Order [202.31](#).****

NY State Courts

- <https://www.nycourts.gov/> - Coronavirus and the NY State courts
- <https://iapps.courts.state.ny.us/webcivil/ecourtsMain> - Case updates
- <http://nycourts.gov/limited-filings.shtml> - Virtual court operations

e-Notarize

- Notary services are now available via audio-video technology:

New York State
ACADEMY OF TRIAL LAWYERS

HOW TO E-NOTARIZE*
in 6 EASY STEPS

- 1

Set-up a video conference allowing for direct, live interaction between the Person and the Notary.


- 

The Person must present valid photo ID to the Notary.

2
- 3

The Person must affirmatively state that they are present in the State of New York.


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The Person must then sign, and on the same date, e-mail or fax document to the Notary.

4
- 5

The Notary may then notarize the e-mailed or faxed copy and send it back to the Person.


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If a fully executed original is needed, the original and e-notarized documents must be sent to the Notary within 30 days. The Notary may then notarize the original using the e-notarization date.

6

*In response to the COVID 19 emergency, the Governor has issued EO No. 202.7
AUTHORIZING NOTARY SERVICES VIA AUDIO-VIDEO TECHNOLOGY
To view the full Executive Order or for more information, visit:
www.trialacademy.org



CITY OF NEW YORK RESOURCES & UPDATES

Social Media Handles to Monitor

- [Mayor Bill de Blasio Twitter](#)
- [NYC Health Department Twitter](#)
- [NYC Department of Education Twitter](#)
- [NYC Office of Emergency Management - Notify NYC Twitter](#)

Emergency Alert System

- Text COVID to 692-692 to receive alerts in English.
- Text COVIDESP to 692-692 for alerts in Spanish.
- If you have any questions about finding medical care call 311 or call 1-844-NYC-4NYC to connect with services and see if you are eligible for testing.

Citi Bike

- Citi Bike is offering [free access to its bike-share program](#) for those on the front lines of the coronavirus pandemic. The company is offering free month-long memberships for healthcare workers, transit workers, and first responders.

City construction sites

- All non-essential construction activity is halted until further notice, unless it's an emergency project related to health and safety, critical infrastructure, affordable housing, and homeless shelters. Essential projects that remain open will be subject to fines up to \$10,000 a violation if they fail to maintain social distancing and best safety practices.

Ferry Service

- Staten Island Ferry runs hourly
- NYC Ferry is operating on a modified weekday schedule. Ferry services will run from 6:30 AM- 10 PM daily
 - East River - operates every 45 minutes.
 - South Brooklyn - operates every 45 minutes.
 - Rockaway - operates every 60 minutes
 - Soundview - operates every 50 minutes.
 - Astoria- operates every 50 minutes.
 - Lower East Side - operates every 45 minutes



Food

- To ensure every New York City resident can access nutritious meals, the Department of Education's Meal Hubs has expanded service to include both children and adults across the five boroughs. Adults and children can pick up three meals at a time and no adult will be turned away. There is no registration or identification required. The hours are:
 - 7:30am - 11:30am for families and children
 - 11:39am - 1:30pm for adults
- To find a location, text "NYCFOOD" or "COMIDA" to 877-877 or visit <https://www.schools.nyc.gov/school-life/food/free-meals>

Small Business Services (SBS)

- SBS is offering zero-interest loans up to \$75,000 for businesses with fewer than 100 employees that have experienced at least a 25% decrease in revenue. Additionally, the City is offering to cover up to 40% of payroll costs for two months for businesses with fewer than 5 employees to help retain employees. [For more info and to apply, click here.](#)
- Businesses are being asked to fill out this [survey](#) from SBS to stay up to date on industry-specific guidance from the City.

STATE OF NEW YORK RESOURCES & UPDATES

Social Media Handles to Monitor

- [Governor Cuomo Twitter](#)
- [New York State Department of Health Twitter](#)
- [New York State of Health Insurance Marketplace Twitter](#)
- [New York State Department of Labor](#)

Emergency Alert Hotline

- New York State's novel coronavirus hotline is 1-888-364-3065
- New York State Mental Health Hotline: 1-844-863-9314 (free appointments)

Debt Collection

- The Governor and Attorney General [temporarily suspended collection](#) of medical and student debt owed to the State of New York and referred to the Office of the Attorney General for collection, through at least May 17.

Hospitals

- All elective, non-critical surgeries are cancelled, effective Wednesday, March 25

MTA/Metro North/LIRR/Access-A-Ride

- Subways:
 - Subway lines are operating on a "MTA Essential Service Plan." This preserves AM and PM peak to get essential personnel where they need to go. Some



lines will not run Monday through Friday and some express services and branches on some lines will operate only local service.

- Buses:
 - 75% of normal bus service is running. Please check schedules before riding.
- Long Island Railroad
 - Has 500 weekday trains running, compared to a typical weekday of 740+.
- Metro North
 - Provides hourly service on the Harlem, Hudson and New Haven lines, with extra trains added during peak times. Shuttle service suspended between Wassaic and Southeast on the Upper Harlem line.
- Paratransit
 - The paratransit program has eliminated shared rides and extended eligibility for existing Access-A-Ride customers.
- MTA is available 24/7 on Twitter at @NYCTSubway, and @NYCTBus, and via phone at 511. Check new.mta.info/coronavirus

Pharmacies

- Pharmacies in New York have agreed to offer free home delivery to help reduce long lines for prescriptions at their facilities.

Price Gouging

- If you see price gouging, report it to the Consumer Protection Division Hotline at 800.697.1220 or fill out the complaint form on the State Attorney General's [website](#)

Student Loans

- On April 8, Governor Cuomo announced an agreement with the largest student loan servicers in New York to obtain relief for student loan borrowers experiencing financial hardship due to COVID-19 who contact their private student loan servicer. Available relief includes 90 days of deferred monthly payments, waived late fees, no negative reporting to credit agencies, and enrolling eligible borrowers in available long-term assistance program. New York student loan borrowers should visit [DFS' website](#) for more information about available student loan relief.

FEDERAL GOVERNMENT RESOURCES & UPDATES

Social Media Handles to Follow

- [CDC](#) (Center for Disease Control)
- [US Surgeon General](#)
- [HHS](#) (Health and Human Services Administration)

Census

- Once every ten years, the United States Census takes a count of every person in the United States. This information is used to determine New York City's fair share of billions of dollars in federal funds for public education, affordable housing,



infrastructure, and more — as well as the number of seats we have in Congress. It only takes 10 minutes to complete and is confidential - [find it here](#).

- The 2020 census had been scheduled to stop at the end of July, but the deadline has now been extended to September 3rd.

Center for Disease Control

- [CDC Coronavirus Updates](#)
- [Considerations for School Closure](#)
- [Resources for Colleges/Universities](#)

Taxes

- The IRS moved the national income tax filing deadline to July 15th. New York State will follow the lead of the federal government.

US Small Business Administration (SBA)

- **SBA Paycheck Protection Loan Program:** The biggest change is a new, streamlined SBA loan program to provide eligible businesses with cash to meet payroll and other fixed costs. For more information, see this [guide and checklist from the U.S. Chamber of Commerce](#). You can also [visit the SBA online](#), call 1-800-659-2955 (TTY: 1-800-877-8339) or e-mail disastercustomerservice@sba.gov.
- **50% Employee Retention Tax Credit:** Allows employers that are uniquely affected by COVID-19 to claim a refundable tax credit against the employer portion of payroll tax equal to 50% of certain wages paid to a worksite employee between March 13, 2020 through the end of the year.
- **Social Security Tax Deferral:** Available to employers of all sizes, this provision allows for the deferral of payment for the employer portion of Social Security taxes for the remainder of 2020.

EMPLOYMENT OPPS & UNEMPLOYMENT

Employment

- The city's Workforce1 Career Center launched a [Virtual Center](#) (or call 718-960-2458) to help New Yorkers and connect to jobs across New York City. Through the Virtual Center, candidates can be connected via web or phone to one-on-one help from professionals who can help them with Job Opportunities, Individual Career Advisement, Resume & Interview Preparation, and Training. Current employment opportunities include Stop & Shop, Fresh Direct & PBM Guardian Industry Services.

Unemployment Insurance

- The New York State Department of Labor has worked to improve the process for filing for unemployment, including instituting a call back system that allows you to apply online and have a representative get back to you within 72 hours. To file a claim, please visit the [State Department of Labor](#) online or call 1-888-209-8124 during normal business hours.



- The State has waived the 7-day waiting period for qualifying for unemployment insurance. If you lose your job from COVID-19-related reasons, you will immediately qualify for benefits. New Yorkers who file for unemployment will get benefits back to the date of their unemployment, regardless of a delay in registering.
- Unemployment benefits have been extended to those who would not normally qualify, including self-employed workers and independent contractors
- An added \$600 per week will be provided on top of regular benefits.
- An additional 13 weeks of benefits will be provided beyond the regular 26 weeks, allowing for a total of 39 weeks of unemployment benefits.

Labor Laws and Issues

- If you have concerns or questions over whether your employer is in violation of either existing labor laws or recently issued New York State executive orders, contact the New York State Attorney General's Office (Letitia James) at Labor.Bureau@ag.ny.gov or see [Department of Labor Complaint Process Related to COVID-19](#).
- In addition, if you believe that your employer has forced you, or someone you know, to work in violation of New York State's stay at home orders, please contact us as you may have a claim.

DOMESTIC VIOLENCE RESOURCES

All shelters are operating and hotlines are available 24/7

- NYS has a message for victims of domestic violence during this stressful time: You Are Not Alone. If you are in a dangerous domestic situation, NYS will help you find safe shelter. You are not trapped just because of Coronavirus. Call 1-800-942-6906.
- National Domestic Violence Hotline: call 1-800-799-7233 (TTY: 1-800-799-7233), log onto <http://thehotline.org>, or text LOVEIS to 22522
- Safe Horizon: call 1-800-621-HOPE or visit <http://Safehorizon.org/SafeChat> to speak with an advocate; all Domestic Violence Shelters are operating.

TENANT & HOMEOWNER RIGHTS

- If a City Marshal tries to evict you: Call NYC Department of Investigation Bureau of City Marshals at (212) 825-5953.
- For information regarding emergency repair or other housing related legal actions: Visit www.nycourts.gov or call (833) 503-0447 (toll-free)
- Housing Court Questions: Housing Court Answers, call 212-962-4795 or 718-557-1379
- Fill out this form to report discrimination: Click [here](#).
- For general questions regarding housing rights and protections: Call the Legal Aid Society at (212) 577-3300.



Renters

- **Eviction Moratorium:**
 - While all rents are still legally owed, you cannot be evicted in New York State for any reason, at least until August 20, 2020. This also applies to eviction orders that were issued but not carried out prior to the eviction moratorium commencement on March 16, 2020, per Governor Cuomo's Executive Order.
- **City Marshals:**
 - NY's Chief Administrative Judge's [Memo](#) suspended eviction proceedings, and Mayor de Blasio has reinforced the moratorium decision with a 90-day halt of related City Marshal activities. ([Source](#))
- **Emergency Repair Cases:**
 - NYC Housing Courts are still hearing serious issues related to heat and hot water, landlords locking tenants out of apartments, lead, and other serious housing code violations. Tenants can still initiate those actions, and Legal services groups are representing tenants in these categories if they are at or below 200% of poverty (\$43,440 for a family of 3).
- **Lease Expirations**
 - If your lease is expiring on April 1st or anytime during the COVID-19 pandemic and you want to renew, you should try to work with your landlord to extend the current lease or proceed with a month-to-month extension. The resulting correspondence and agreement should be done over email so that there is a paper record of the precise terms agreed upon.
- **Rent Increases:**
 - Your rent in a market rate apartment cannot be increased until your current lease expires. All rules regarding notice about rent increases also apply. Landlords are still required to provide a minimum of 30-days notice of rent increases above 5 percent for tenancies of less than a year, and up to 90 days for longer tenancies of two years or more.
- **Discrimination:**
 - Your landlord cannot harass or discriminate against you due to fears regarding COVID-19.
- **Moving Apartments**
 - If absolutely necessary, you can still move during the outbreak, as moving companies are deemed "essential" by the State.
- **NYCHA**
 - If you live in a NYCHA development and have lost 5 percent or more in income for two months or more, and your rent exceeds 30 percent of household income, you may be eligible for a rent reduction. You should [request an income recertification](#) through the NYCHA Self-Service Portal or through the local management office



Homeowners

- **Mortgage Payments:**
 - All NY state regulated mortgage lenders are being urged -- but not required -- to defer mortgage payments for 90 days, meaning those payments will be added to the end of your mortgage term. You should check with your lender to confirm specific bank policies. ([Source](#))
 - If your loan is owned by Fannie Mae or Freddie Mac, you may be eligible to delay making your monthly mortgage payments and receive other relief for 3 months. To find out if your loan applies, you can use “loan lookup” tools for Fannie Mae: <https://www.knowyouroptions.com/loanlookup> and Freddie Mac: <https://ww3.freddiemac.com/loanlookup/>
- **Credit Scores and Fees:**
 - The NY Governor’s Executive Order directs state-regulated banks to hold off on reporting late payments to credit agencies, offer a grace period to complete loan modifications, waive late payment fees, and postpone foreclosures. ([Source](#))
- **Stimulus Payments and Assisted Housing:**
 - Stimulus payments (individual checks) recently approved by the federal government are not counted towards annual income for those receiving Section 8 or living in NYCHA units (24 CFR 5.609-c).
- **NYC Lien Sales:**
 - If you received a 90-day or 60-day lien sale warning, the City has extended the deadline for selling the lien on your property. The 2020 sale of New York City liens was scheduled for May 15, 2020 but is now postponed. ([Source](#)) However, if possible, you should pay what you owe or enter into a [payment agreement plan](#).

UTILITIES (INCLUDING INTERNET) SUPPORT

The NY State Department of Public Service

- Suspending utilities from cutting off service as a result of the coronavirus

National Grid

- Temporarily suspending collection related activities including disconnections. These policies are effective immediately and will be in place through the end of April. Visit ngrid.com/covid-19 for the latest.

Con Ed

- Temporarily suspended service shut-offs involving customers having payment difficulties. You can contact them at 1-800-75-CONED (1-800-752-6633).



Charter/Spectrum Cable offers free internet

- Beginning Monday, March 16, offering broadband and Wi-Fi access for 60 days to households with K-12 and/or college students who do not already have a Spectrum broadband subscription, and installation fees will be waived for new student households. For eligible low-income households without school-aged children, Charter continues to offer "Spectrum Internet Assist," a low-cost broadband program delivering speeds of 30 Mbps. To enroll in the free broadband service or Internet Assist, call 1-844-488-8395. (It's their standard customer service line, so use the "new service" or "add service" option. To avoid long wait times, call early in the morning or later in the evening until 1:00 am EDT)

Sling TV

- Sling TV is offering free live streaming of all channels available in their blue program every night from 5PM ET to 12AM ET.

Verizon, AT&T, Sprint, T-Mobile

- All pledged not to charge late fees for 60 days.